

VOLUNTEER READINESS CHECKLIST

To be able to evaluate your volunteering needs, it is worth considering what you are interested in, what skills you have or wish to gain and the type of roles or organisations that might be suitable.



1. Assess the volunteering opportunities currently available via online databases (e.g. do-it.org) or contact your local volunteer centre.
2. There are virtually unlimited remote or virtual roles, which can be completed from the comfort of your home or office.
3. Organisations are always looking for volunteers so you may wish to try out a number of roles or contacting a number of organisations to see what feels best.
4. Virtually, it doesn't matter where you live or work to be able to volunteer.
5. Check out the organisations' website and social media channels to find out more about them.
6. Organisations should have a named manager who keeps in regular contact with you.

7. There should be some sort of interview and induction process before you start Volunteering.

8. You should be provided with a written role description before you start Volunteering so that you know what's involved and what you will gain from volunteering.

9. Volunteering is a two way process so both you and the organisations you volunteer for should gain from this process.

10. You may wish to review your volunteering after a short while to see if this is something that is worthwhile from your perspective.

11. Ideally, you should have at least an annual assessment to see if the role is still suitable, needs to continue or you may wish to try other roles or volunteer in another organisation.

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Since 2007 the Canterbury & Herne Bay Volunteer Centre has been supporting, promoting and developing volunteering opportunities within the Canterbury District. As technology continues to evolve, people are looking for new ways to volunteer in a non-traditional way keeping up with the new technologies and trying to better time-manage their lives in this busy world. We consider it a privilege to be able to help, and we are stepping up by developing a Virtual Volunteering project to enable everyone to find the volunteering roles that fit in with their lives.

